

PART-I

Utilization Certificate for Cash Component for the year 2011-2012 for the month of February Under MGNREGA for Alipurduar-I Block Purba
kaythalbari G.P

District Jalpaiguri, West Bengal State year 2011-2012

1) Unspent balance for previous year 2010-11 Under MGNREGS, i.e. Opening balance as on 01.04.2011 Rs. 8,679.00

2) Allotment Received during the year 2011-12 Under MGNREGA Rs.

13559832.00

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
Memo no:-352 dt.18/05/2011	1,015,000.00
Memo no:-437 dt.03/06/2011	1,522,500.00
Memo no:-507 dt.23/06/2011	1,522,500.00
Memo no:-870 dt.08/09/2011	2,030,000.00
Memo no:-1026 dt.24/10/2011	250,000.00
Memo no:-1146 dt.22/11/2011	500,000.00
Memo no:-2897 dt. 09/08/2011	196,000.00
Ch.No 248714 dt.30/11/2011	1,066,128.00
Memo no:- dt. 21/01/2012	250,000.00
Memo no:-310 dt. 09/02/2012	1,015,000.00
Memo no:-513 dt. 06/03/2012	4,060,000.00
Memo no:-617 dt.30/03/2012	132,704.00

Certificate that a Sum of Rs. 13559832.00 Only was received as sub-allotment during 2011-12 from District NREGA Cell Letter no.& date given on the margin under NREGA .

Further a sum of Rs. 8679.50 Only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for Utilization during the current year 2011-12 . The miscellaneous receipt of the agency during the 2011-12 were Rs. 10,910.00

It is also Certified that out of the above mentioned total funds of Rs. 13579421.5 only a sum of Rs. 13429875.00 only has been utilized during 2011-12 for the purpose for which It was sanctioned . out of which on amount of Rs.173769.00 has been utilized on administrative expenses permissible under the NREGA . It is further certified that the unspent balance of Rs.149546.50 only remaining as on reporting date which will be utilized for the programme in 2011-12

3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=

Rs. 10910.00

4) Total fund available (1+2+3) = Rs. 13579421.50

Certified that I have satisfied myself that the condition on which fund was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised check as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such scheme is completed. From 3-register are update and MIS data entry done for 100% MIS against scheme.

G.P.-Purba Kathalbari.....Memo No:- 05 /PKGP/2011-2012 Date:- 10/04/2012

1) P.O. & B.D.O.....Block for sanctioned the requisite fund as per technical vetted plan & Estimate under AAP-2011-12

Signature of Executive Assistant (Secretary) Nirman Sahayak
Recommendation for fund (with Official Seal)

[Signature]
Executive Assistant
Purba Kathalbari G.P

Signature of GP Pradhan with official seal
and date

[Signature] 10.04.2012
Pradhan
Purba Kathalbari G. P

Block P.O. Memo No. 833 Date 18.04.12

Copy forwarded for information and necessary action to:-

1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri .

Checked & Singed by APO/JPO/Block Officials for Block & GP's

Recommendation for fund
Asstt. Programme Officer
Alipurduar - I
Foot Note:-

Counter Singature & Seal of the P.O & B.D.O for Block & GP's

Recommendation for fund
Programme Officer,
Alipurduar - I

1) For recommendation and sanction of fund as per prescribed requisition, format to be checked and singed, in respect of Block, by P.O & B.D.O and APO/JPO/Block Officials.

2) For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed, in respect of Gram Panchayat , by P.O & B.D.O and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/Secretary/Nirman Sahayak

3) The Utilization certificate (part -I & part -II) should send along with prescribed requisition format when fund needed

PART-II

Utilization Certificate for Administrative fund for the month ... April of the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 4) Unspent balance for previous year 2010-11 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2011 Rs. Nil
- 5) Allotment Received during the year 2011-12 Under MGNREGA AE fund Rs. 165000.00
- 6) Misc Receipts (i.e. Bank Interest) Rs. 10910.00
- 7) Total fund available (1+2+3) = Rs. 175910.00
- 4) Balance as on reporting date... 10/04/2012... Rs. 9141.00

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
Memo-352 dt. 18/05/2012	15000.00
Memo-437 dt. 03/06/2011	22500.00
Memo-507 dt. 23/06/2011	22500.00
Memo 870 dt. 08/09/2011	30000.00
Memo 310 dt. 09/02/2012	15000.00
Memo 513 dt. 06/03/2012	60000.00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund

(With Official Seal)
Executive Assistant
Purba Kathalbari G.P.

Signature of GP Pradhan
with official Seal and date

Pradhan
Purba Kathalbari G. P

ANNEXTURE B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYAT
UNDER MGNREGS FOR 2011-12**

Name of the Block :- **Alipurduar -I Block**Name of the G.P:- **Purba Kathalbari Gram Panchayat****SECTION -A-(FINANACIAL)**

SL NO	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	0.0868
2	Fund received during the financial year from the District	121.65000
3	Fund received from Block during the financial year, if any	13.94832
4	Misc receipts credited during the year	0.10910
5	Total fund available (1+2+3+4) during the financial year under MGNREGS	135.716
6	Total fund utilized during financial year	
	(a) Expenditure on administrative expence	1.738
	(b) Expenditure on unskilled labour component	82.284
	© Matarial cost including Semi-Skilled and Skilled labour	50.277
7	Closing balance	1.495
8	Percentage of utilization to total fund available (6/5X100)	98.90%

SECTION-B- (PHYSICAL PROGRESS)

1 No of households issued job card :-

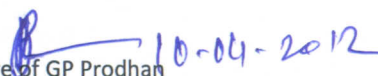
SCs	STs	Others	Total
2931	1065	892	4888

2 No. of household who have demanded employment 2712 nos3 No. of household that have been provided employment 2712 nos4 No. of households that have completed 100 days employment 5 nos5 No. of Mandays generated 0.63936 (In lakh)

Memo No...05/2012-13..... Date.....10/04/2012.....


Signature of Executive Assitant/Secretary/
Nirman Sahayak(With Official Seal)

**Executive Assistant
Purba Kathalbari G.P.**


Signature of GP Pradhan
with office Seal and date

**Pradhan
Purba Kathalbari G. P**